

NOCA Board Meeting, August 17, 2020 – MINUTES

In Attendance at Diane's house: Joy Adams Bauer, Diane Caldwell-Demmon, Ian Knipe, Penny MacMillian

1. **Call to Order** – by Joy at 7:05 pm
2. **Approval of agenda** – The agenda was approved as amended on a motion by Ian, seconded by Joy. All in favour.
3. **Approval of minutes** - Motion to approve June 2020 minutes by Joy, seconded by Ian. All in favour.
4. **Financial Report** via Joy. No new business and current balance is \$802.19.
5. NOCA 2020 Picnic – Neighbour to Neighbour picnic rescheduled to Sunday, August 30 2020. Diane will update flier, Joy will proof it and eblast it to NOCA members. Board members and members can print and share at will.
6. **388 Machleary update** – NOCA board received a response to our letter to the city, from the city regarding our concerns and recommendations. Joy and Diane will research the documents online to clarify details regarding parking, laneway access, the proposed walkway for “public use” and driveway grade.

Other discussion arose around the other 3 current development proposals for Nanaimo Old City. Joy will consider the details of making a regular Development Progress Report to NOCA members via email and updated on the web site.

7. **Reimagine Nanaimo (Official Community Plan Review) update** – Ian and Diane will attend an information meeting hosted by the city of Nanaimo via zoom. Joy will continue to forward info about engagement opportunities and other developments as they happen.
8. AGM discussion (to be continued at Sept 21 meeting) Ideas that came up were:
 - hosting the meeting via Zoom (Diane will manage the set up)
 - adding zoom invite details to flier distribution (Ian will create the flier)
 - possibly waiving membership fees or setting up an e-transfer on our back account
 - making a development report
 - board membership and voting via zoom (there is a thumbs up feature in the chat function on zoom)
9. **Meeting dates 2020**
 - Sept 21
 - October 19 (AGM)
 - November 16
 - Dec 21