



NOCA Board Meeting, November 19, 2018 – MINUTES

Present

Eve Reinarz
Joy Anderson
Joy Adams Bauer
Kelsea Shadlock
Penny MacMillan
Ian Knipe

Absent

Brian Booth

Guest

Todd Trimble

1. **Call to Order** – the meeting was called to order by Joy Adams Bauer at 7 pm
2. **Approval of agenda** – The agenda was approved as amended (addition of cold weather shelter; City of Nanaimo public engagement session #4; Island Solar Co-op; emergency preparedness session; next meetings) . Moved by, Joy Adams Bauer, Seconded by, Penny MacMillan, CARRIED.
3. **Selection of Executive** – The following Directors agreed to serve on the Board’s Executive:

President – Joy Adams Bauer
Vice-President – Ian Knipe
Treasurer – Penny MacMillan
Secretary – Brian Booth (elected in absentia)
Moved by Joy Adams Bauer, Seconded by Eve Reinarz, CARRIED.
4. **Role of Board members and overview of Board work in 2018** – Joy Adams Bauer gave an overview of the role of Board members (as per our Constitution and Bylaws) and reviewed

issues the Board has dealt with in the past.

5. **Appointment of NOCA reps**

Nanaimo Neighbourhood Network – Kelsea Shadlock (with Eve Reinarz as back up). Joy AB to ask Jim Goldsack to add Kelsea to his distribution list.

Good Neighbour Forum – Eve Reinarz (next meeting, December 3, 2018)

Monitor development/building permits and variances – Joy AB to continue

6. **Approval of minutes from September 17, 2018 meeting** – the minutes were approved as amended (Noting that Friday Night Feel Good movies are currently on hiatus). Moved by, Eve Reinarz, Seconded by, Penny MacMillan, CARRIED.

7. **Directors' updates (roundtable, for information only)**

Treasurer's Report –Joy AB reported a balance of \$911.99. \$30 in membership fees is to be deposited. Joy and Penny will go to the Bank of Montreal (Terminal Park) to update the signing authorities and the mailing address. Penny now has all of the treasurer's files.

Kelsea – reported on her attendance at the last Nanaimo Neighbourhood Network meeting.

Joy AB –reported on the email sent to NOCA by Bonnie Eaton re height variances in the down town.

Joy A – reported on her recent discussion with **David Myles** (City Manager, Roads & Traffic Services) about the "traffic calming device" at Wentworth and Kennedy Streets. Joy A to draft a letter to be sent by President Joy stating our continued concerns about the lack of crosswalk markings at the corner. The Board is concerned about pedestrian safety at this corner.

Joy AB – reported on rumours in the community that a cold weather shelter may be going into St. Peter's Catholic Church. NOCA is in full support of the shelter, should it materialize.

8. **Discussion Items**

Meeting with Pawson Park rep and Allan Britton (City of Nanaimo Parks Operations Manager) – Ian volunteered to contact Jen Skogland and Al Britton and invite them to our next Board meeting to try to resolve washroom access and a key registry at Pawson Park. The washrooms are currently locked due to past vandalism. NOCA feels the washrooms should be unlocked during the day so families can enjoy the park.

Island Solar Co-op – Eve asked about the "solar specifications" document available to NOCA members.

Emergency Preparedness Information Session – Eve suggested NOCA explore offering an information session on emergency/personal preparedness to the neighbourhood. Joy AB will send Eve the contact information from the GetMyKit folks who contacted NOCA, and the Personal Preparedness Manager for the city (who presented at our 2016 AGM). Eve will follow up and report back to the Board.

388 Machleary – Ian reported that city planning staff is still waiting for updated information from the Molnar Group. He noted that some garbage is beginning to show up on the lot. Ian volunteered to contact Greg Persnayi about the garbage.

City of Nanaimo Public Engagement Session #4 – focusing on working with neighbourhoods. Kelsea, Eve and Brian plan to attend and will report back at the next Board meeting.

Next meetings – mark your calendars! (Mondays at Harris House Health Clinic from 7 to 9 pm)

- January 21
- February 18
- March 18
- April 15
- May 20
- June 17
- July 15
- August 19
- September 16
- October 21 - AGM