



NOCA Board Meeting, November 20, 2017 - MINUTES

Present

Barbara Schreiber
Eve Reinarz
Ian Knipe
Ian Easton

Janet Wright
Joy Adams Bauer

Regrets

Todd Trimble

1. **Call to Order** – the meeting was called to order by Joy at 7:02 p.m.
2. **Approval of agenda** – The agenda was approved as circulated. Moved by, Eve, Seconded by, Ian K, CARRIED.
3. **Approval of minutes from Sept. 18, 2017 meeting** – Further to the variance concerns at 440 Selby St., Joy reported that the City approved the developer's variance request. Parking spaces were reduced from 45 to 35. The minutes were approved as circulated. Moved by, Ian K, Seconded by, Ian E, CARRIED.
4. **Directors' updates (roundtable, for information only)**

Barb – Treasurer's Report: Barb reported that as of Oct. 31, NOCA's balance was \$1381.81, and approximately \$250 in bills is pending. A motion to give \$100 to the 7-10 Club for use of their meeting room for the AGM was moved by, Ian K, Seconded by, Eve.

Eve – Good Neighbour Forum: Eve attended the recent GNF meeting re: the housing crisis and visible homelessness in the downtown. The next meeting is January 22, 2018.

– Friday Movie Night: Sense and Sensibility is the Nov. 24 movie. Eve asked for membership forms to have on hand. **Joy** will e-blast the membership a reminder and highlight the date on the website Calendar of Events.

Ian K – Harris House does not have wifi, however NOCA's computer may be plugged in to the cable for use during meetings, and may be able to be linked to the TV monitor (**tbd next meeting**).

Joy – Variances/Development Permits: Joy will monitor development permits and variance applications within NOCA's boundaries.

– 600 block Franklyn St.: Joy reported on her emails to, and responses from, Mr. Zhang, Engineering Traffic Technologist for the City, re: the request for a 2 hr. parking limit by residents of the block. Mr. Zhang stated the City plans to conduct an area-wide parking study in Fall 2018 prior to making a decision on the request.

Discussion Items

Orientation Meeting To Dos – were reviewed and results reported on:

- Joy is now listed as NOCA President on City website;
- computer plugged in to cable for meetings;
- NNN was informed that Eve will be NOCA's rep (next meeting is Feb. 27, 2018);
- Nanaimo Community Gardens (Pine St) is available, with notice, should NOCA wish to host a community event there;
- Eve: the City's Recreation Coordinator Teresa Harwood recommends the best time for street parties is May - Sept and they provide assistance for Block Party planning (e.g. kits, road cones).

388 Machleary work group activities – Janet/Ian

- Recent working group meeting developed an "engagement plan" to conduct with the Molnar Group, residents, City elected officials and City staff regarding the current proposal to develop the 388 Machleary St. property.
- Each w.g. member is currently contacting a Councillor to meet in person re: the above, with Joy contacting the Mayor.
- Joy reported the Mayor recommended NOCA send a delegation to the Committee of the Whole meeting on Dec. 11. **Ian** to prepare a delegation request (deadline is 2 wk. in advance) and notes for the presentation for the meeting. Joy will make the delegation's presentation at the meeting.

NOCA website work group – Joy/Janet

- Work to revamp the website continues.
- With the launch of changes in March 2018, email will be integrated into the website.
- Current email is [noc@oldcitynanaimo.com](mailto:noca@oldcitynanaimo.com). Joy presented 3 email addresses for the board's consideration (i.e. all 3). The board recommended only one email address (info@noca.ca) to keep things simple. Joy & Janet to review at next working group mtg.

Lawrence Reiper's offer of Old City Neighbourhood Plan review for new board

members – Janet recommended a package for new board members, to include the Old City Neighbourhood Plan and NOCA's constitution and bylaws. **Joy** will add a link to the neighbourhood plan on the website and contact Lawrence.

NOCA board vacancy – The bylaws allow for a member in good standing to be appointed in the event of a vacancy on the board. With the vacancy left by John Tallerino, Joy asked for recommendations from the board. **Eve** had someone to recommend and will approach that person for their interest.

Recognition of Mark Holland – Discussion on Janet’s suggestion that the board recognize Mark’s contribution to the 388 Machleary St. project with something tangible. The board acknowledged Mark’s expertise and time devoted to the on-going developments of the project and felt that sending a card would be appropriate; timing tbd.

NOCA membership re: boundaries – Discussion of desired membership by a resident of an odd # address on Albert St. Addresses not within NOCA boundaries are not eligible for membership or voting, but are welcome to attend functions, community meetings and events, and can ask to be put on the e-blast distribution list. **Janet** will contact the Albert St. resident.

Additions to the Agenda

Blue Zone – Eve met with Neil Gaudet, a downtown service provider, who wants to initiate a “blue zone” for his program and asked if the board would like to collaborate/support him in this initiative. She explained that “blue zones” are places in the world where people live longest and happiest. They walk, eat good food, are part of the community, etc. **Eve** will get further information and present at the next board meeting.

City’s Waterfront Walkway Proposal – The 3 options for secondary access to the south downtown waterfront were briefly discussed, in particular, the Milton St. access option. The City is conducting a survey and NOCA will keep abreast of the outcome.

Adjournment – The meeting adjourned at 8:56 pm.

Next meeting – Monday, January 15, 2018 at 7 pm at Harris House Health Clinic. No meeting in December. SEASON’S GREETINGS!!

Janet will bring a camera to next meeting to redo the board’s group photo.